



# Haddonfield UMC

One Body, Working Together



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# ONE BODY



# Ephesians 4:1-7, 11-16

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I therefore, the prisoner in the Lord, beg you to lead a life worthy of the calling to which you have been called, <sup>2</sup> with all humility and gentleness, with patience, bearing with one another in love, <sup>3</sup> making every effort to maintain the unity of the Spirit in the bond of peace.

<sup>4</sup> There is one body and one Spirit, just as you were called to the one hope of your calling, <sup>5</sup> one Lord, one faith, one baptism, <sup>6</sup> one God and Father of all, who is above all and through all and in all.

<sup>7</sup> But each of us was given grace according to the measure of Christ's gift. <sup>11</sup> The gifts he gave were that some would be apostles, some prophets, some evangelists, some pastors and teachers, <sup>12</sup> to equip the saints for the work of ministry, for building up the body of Christ, <sup>13</sup> until all of us come to the unity of the faith and of the knowledge of the Son of God, to maturity, to the measure of the full stature of Christ. <sup>14</sup> We must no longer be children, tossed to and fro and blown about by every wind of doctrine, by people's trickery, by their craftiness in deceitful scheming.

<sup>15</sup> But speaking the truth in love, we must grow up in every way into him who is the head, into Christ, <sup>16</sup> from whom the whole body, joined and knit together by every ligament with which it is equipped, as each part is working properly, promotes the body's growth in building itself up in love.

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# Our Mission

Our mission, which comes from the mission of The United Methodist Church, is rooted in **transformation** — transformation as we and others are changed by God’s love, and transformation of the world as we live out the love of God we experience.

// To make **disciples** of Jesus Christ for the **transformation of the world**

//

True transformation, through the grace of God, is not a one-time event, but an **ongoing rhythm and process of renewal** that takes place at the individual, communal and global level. It is not one where we have been transformed and God is done with us, but instead our thoughts, actions, relationships and the world around us are constantly in the need of renewal. As we ourselves are renewed, we transform and renew the world around us as we move outward.

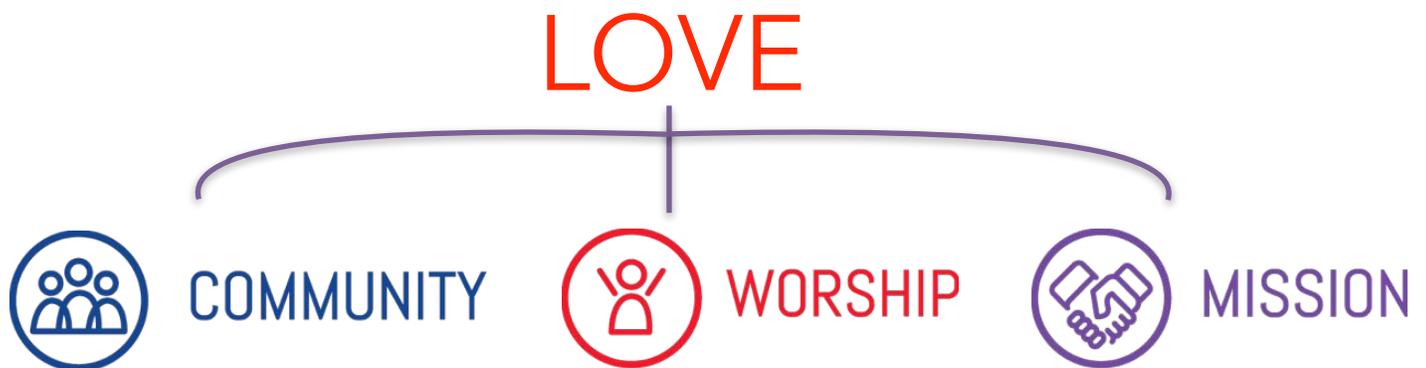
Transformation, for us as disciples of Jesus Christ, is the result of moving from faith encounters and experiences to developing and committing to meaningful relationships, ultimately finding renewal through the unconditional love of God.

# HUMC Ministry Model

We're guided by this mission to experience love and to embody love. As we live into our mission at Haddonfield UMC, our model of discipleship is to encounter the love of God and to practice that love in all we do.

We embody the **love** of Christ through grace-filled **community**, inspired **worship** and transformational **mission**.

We seek to invite people to practice love — as individuals, as families, and as a community — by building meaningful relationships through community, engaging in worship, and living out our faith through mission.





# State of the Church

Haddonfield UMC has been known for a lot of things in the greater area over the years including inspiring worship services, a strong sacred music program, a big heart for mission and strong leadership in the community. While we are proud of our rich heritage, there is much to celebrate about what God is doing now within our congregation and where we are being led in ministry.

**MEMBERSHIP:** 1331 Members

**SMALL GROUPS:** 36 Groups

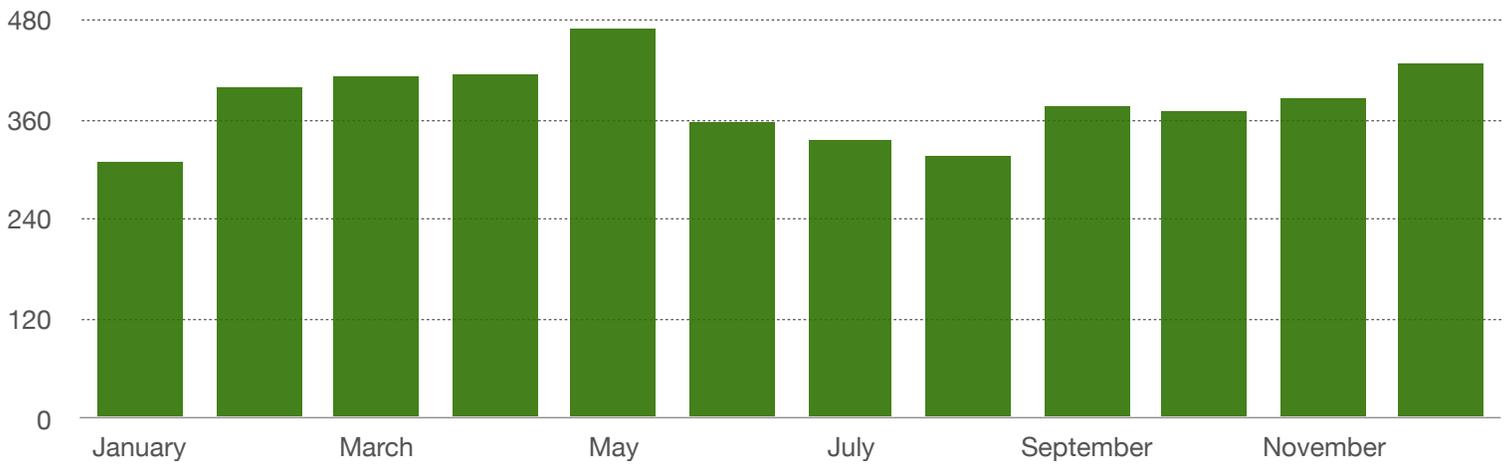
**MISSION GIVING:** \$60,000

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# WORSHIP ATTENDANCE: 363 (Average)

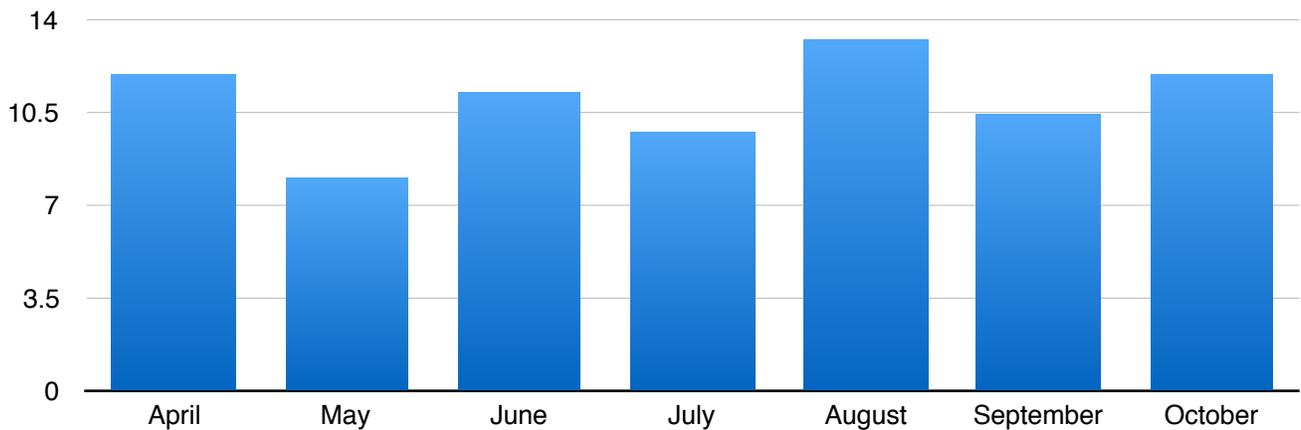
## 2016 Worship Attendance by Month

Worship attendance each year follows the same general trend month to month, with increases in attendance during the seasons of Lent and Advent, and peak numbers at Easter and Christmas.



## 2016 Livestream Average Views by Month

The livestream of the 10:30 am service began on Easter Sunday (March 27, 2016).

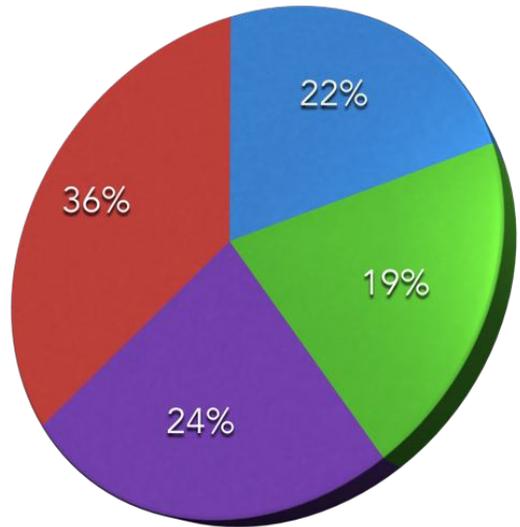




**TOTAL BUDGET:** \$1,394,558

**2016 Budget by Ministry Area**

- Worship
- Community
- Mission
- Building & Grounds



Ministry Area	Cost
Grace-Filled Community	\$ 329,545
Inspired Worship	\$ 309,581
Transformational Mission	\$ 260,217
Building & Grounds	\$ 495,215
<b>Total</b>	<b>\$ 1,394,558</b>



# ONE MISSION



# Goals & Opportunities



## COMMUNITY

- 5 new Covenant Groups
- 5 new Small Groups (priority — faith formation and the 9 AM service population)
- Redesign Discover (children's program on Wednesday nights)
- Train and implement Church Community Builder app for half of church small groups
- 45 new members (3 classes of 15)
- 8 new confirmations
- 5 new Stephen Ministers
- 2 new Stephen Leaders
- Train small groups to do member care



## WORSHIP

- 400 regular worship attendance
- Average Saturday attendance: 30
- Average 8 AM attendance: 40
- Average 9 AM attendance: 120-150
- Average 10:30 AM attendance: 250
- 30-40 live streams/week
- 100 sermon views/week
- 200 Facebook live views/week



## MISSION

- Develop baseline metrics for mission participation
- Increase mission participation by 10%
- Organize committed volunteer groups for
  - Neighborhood Center
  - Fellowship House
- Become full partners with Cherry Hill Food Pantry
- Partner 5 small groups with mission partners/experiences
- Develop 12 month media calendar to promote monthly mission partners in worship



# Discipleship Model



The central message of the Gospel of Jesus Christ is **Love**. It is the single answer “why” the church exists in the world. Sharing the Love of God can change hearts, offer hope and transform lives.

Only through **relationships** can Love truly be experienced, trusted and expressed. We seek to build loving relationships with God and with our neighbors.



The many activities, programs and events offered in the life of the church are **experiences** that can serve as Means of God’s grace, that help people to experience and share the love of God.

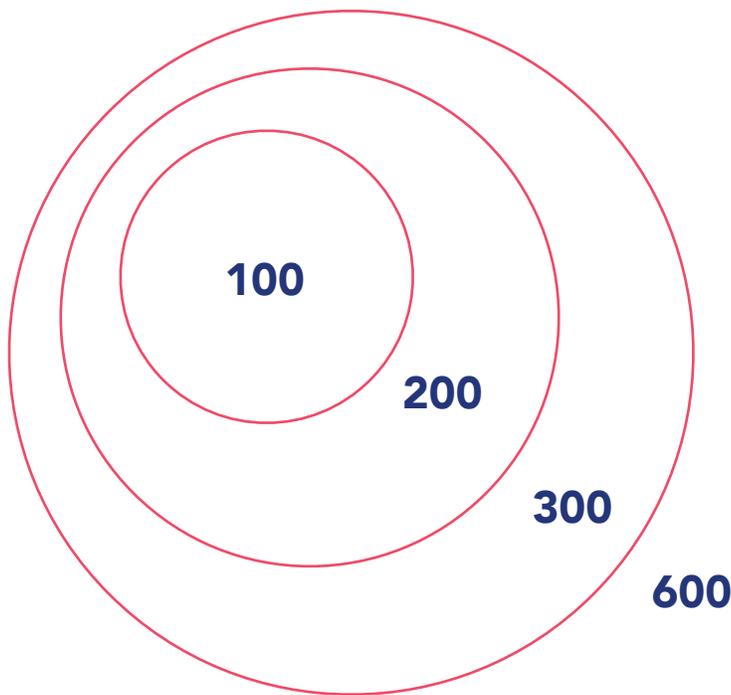


All of the things that we do in the church are ultimately **experiences** that should draw us into **relationships** that illumine the unconditional **love** of God in Jesus Christ and neighbor.



# Discipleship Journey

As we live out our mission and ministry, we seek to grow the body of Christ in depth and breadth. This involves inviting others on a discipleship journey, even as we continue to grow ourselves as disciples of Jesus Christ.

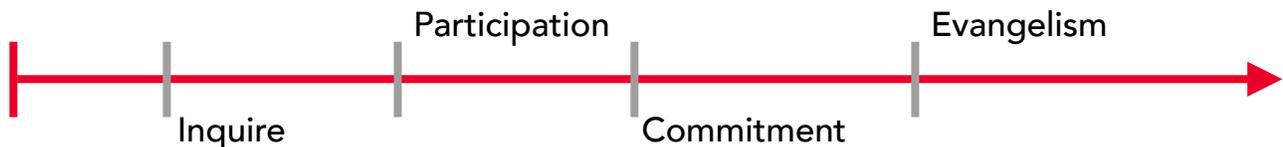


We recognize that every person is at a different point in their spiritual journey.

Our goal is to increase the engagement of all our members in community, worship and mission, wherever they may be on their journey; as well as increase membership by invitation and hospitality.

**Awareness**

**Advocacy**



# MANY PARTS



# Grace-Filled Community

Forming relationships that reflect the love of God creates a special form of community, one that is caring, forgiving, welcoming and affirming. We seek to provide spaces and opportunities to grow in faith, building meaningful relationships and witness faith to others.

## **Small Groups & Classes**

We offer five different types of small groups and classes: Fellowship Groups, Support Groups, Study Groups, Covenant Groups & Sunday School Classes.

## **Community Events**

We offer a variety of events so that families & individuals can build relationships in low-key environments that help them experience the love of God.

## **Congregational Care**

We extend congregational care through Hospitality, our Visitation Ministry, Stephen Ministry & Pastoral Care.

## **Children's & Youth Ministries**

We provide spaces and opportunities for children & youth to not only learn and grow, but to be an active part of the community and in the life of the church.



# Inspired Worship

Worshipping God as a community of faith brings us into an encounter with God, where we can experience the love of Christ, which can transform our lives and inspire us to share God's love in the world.

## **Weekly Worship Services**

We have four weekly worship services that offer the opportunity of worship in community through different styles and at different times, united by God's Spirit.

## **Music Ministries**

Music is a great resource through which to bless God and others. Our programs include the Chancel Choir, NJ MasterChorale, Bell Choir, children's choirs, praise band, & other ensembles.

## **Special Worship Experiences**

Throughout the year we offer special worship services, including Taizé prayer, Blessing of the Animals, Advent and Lenten services & other occasional experiences.

## **Online Worship Resources**

We utilize digital tools to connect our congregation with worship experiences, allowing people to worship with us from virtually anywhere in the world. This includes our video ministries, website and social networks.



# Transformational Mission

“Mission” is simply another word for how we join God through faith in action and act on the love and hope we have received through Jesus Christ. As we engage in mission, we are transformed and, in turn, we transform the world.

## **Mission Partnerships**

We work mutually with 16 different mission partners, both locally and internationally, in common growth and development of spiritual life, witness and service.

## **Justice & Peace Ministries**

We seek to make peace and justice active in people’s lives by educating the congregation, providing resources, and acting on issues as they arise.

## **Volunteer Experiences**

We offer a variety of hands-on opportunities for all ages to have a mission experience that will not only meet the needs in our community and world, but also bring them into relationships that help them experience God’s love.

## **Mission Initiatives**

Our legacy includes impacting communities by sustaining mission initiatives, such as Respond Inc. We will continue to galvanize the congregation around mission initiatives that deepen faith and make a mutual impact.



# WORKING TOGETHER



# 1 Peter 4:8-11

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<sup>8</sup> Above all, maintain constant love for one another, for love covers a multitude of sins. <sup>9</sup> Be hospitable to one another without complaining. <sup>10</sup> Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received. <sup>11</sup> Whoever speaks must do so as one speaking the very words of God; whoever serves must do so with the strength that God supplies, so that God may be glorified in all things through Jesus Christ. To him belong the glory and the power forever and ever. Amen.

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# Modeling the Journey

Are you living out faith in the areas of community, worship and mission?

**My involvement in...**

## COMMUNITY

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## WORSHIP

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## MISSION

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# Leadership Covenant

## Leading with Love

Pastors and lay leadership serve a vital role in leading the ministry of the church and setting the tone for how others experience God within our community. In the New Testament, leaders are called to be examples to the rest of the church and were held to high standards. Peter challenged leaders to be “examples to the flock” and exercise leadership with a willing heart.

At Haddonfield United Methodist Church, we believe God is calling us to embody the **love** of Christ through grace-filled **community**, inspired **worship**, and transformational **mission**. As the church is guided by this vision to practice **love**, we acknowledge that as leaders within the congregation, we model the Christian faith and life for others. We have a significant role in shaping the heart, character and culture of Haddonfield UMC. In all that we do, it is important that we lead with **love**.

It is important for our leaders to be growing in Christian discipleship because spiritually healthy leaders produce a spiritually healthy church. As we seek to invite church members and new people into the practice of Christian discipleship, lay leadership needs to model Christian behavior and share the journey of following Jesus through community, worship and mission.

Lay leadership is about people offering their spiritual gifts to create a space for others to discover and nurture their spiritual gifts for ministry. The primary tasks of lay leadership is to nurture a healthy culture where people encounter and learn about God; to encourage one another to offer the fullest potential of their gifts and imaginations in order to meet the needs of our community with the love of Christ; and to create opportunities for all members and visitors to experience God’s grace and transforming love. We do this by supporting one another, holding ourselves accountable to our commitments and working to always strengthen our team dynamic. Our ministry efforts should reflect both excellence and authenticity, glorifying God by the sharing of our gifts together.

With this in mind, this Leadership Covenant will guide our life together as leaders. We use these standards to hold all lay leadership to serving together as one team through leading with love, which will create a truly grace-filled community. We do so with mutual love and respect, recognizing that it is God’s grace that calls us to serve and God’s grace that enables us to receive and offer forgiveness to each other along the way.

## Leadership Commitments and Expectations

Lay leadership embodies our church's best values and models the Christian life and discipleship journey. Recognizing our role in shaping the culture of Haddonfield UMC as we live into our mission and ministry, we covenant as a leadership team to foster a healthy culture and to commit to faith, working together, serving and empowering others and the pursuit of excellence.

*Culture Shift* - We will work together to forge a renewed culture in these ways:

- **Move from a member-based organization to a disciple-based movement** as we seek to keep the visitor in mind and be invitational in all that we do
- **Move from doing to empowering** the gifted lay people in the community
- **Move from passiveness to active hospitality** as we seek to make all people feel welcomed
- **Move from a small church mentality to a large church mentality**, recognizing that we are a large, diverse congregation made up of smaller groups
- **Move from individual ministry to team ministry** as we work together to grow the vitality and impact of Haddonfield UMC's ministries

*We are Committed* - As leaders at HUMC, we make the following commitments:

### **Committed to Faith**

- Through actions and words, show a personal desire to know, love and serve God
- Be highly engaged in achieving the church's vision and purpose
- Seek to grow spiritually
- Pray regularly for the church and for one another
- Have the discipline necessary to perform the duty that God has called you to do

### **Committed to the Leadership Team**

- Work as a team player, willing to share space, resources, time and energy to support the overall mission and vision of the congregation
- Offer the congregation a united leadership team that engages in honest discussions where we listen, disagree agreeably, and maintain confidentiality
- Refrain from condemning, gossiping, or speaking disrespectfully of another church member, seeking to resolve any conflicts one-on-one
- Maintain and seek clear, direct and transparent communication with others

### **Committed to Serve and Empower Others**

- Wholeheartedly serve others and cultivate the leadership of other laity
- Welcome new ideas from others, seeking to nurture new people into leadership
- Actively listen with respect and seek to understand the views of others
- Be encouraging, humble, and gracious, even when under stress

### **Committed to Excellence**

- Respect and practice Safe Sanctuary guidelines
- Approach challenges with optimism, flexibility and creativity
- Set high expectations and proactively improve ministry and self
- Be good stewards of our time and resources together
- Make excellence a goal in every ministry

# RESOURCES



# Nuts & Bolts



## Spiritually Grounded

All work in the church is ministry, and all the work of your committee/team is grounded in God.

Meetings should begin with a centering or devotional time. Create a plan for what this will look like and a schedule for who will lead it each month:

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# Collaborative

Every person on your committee/team brings unique gifts, resources and perspectives. As we continue to be one body as a church, our committees and ministry teams will model our unity and diversity by celebrating and using all the gifts each person brings with them. Name some gifts that you see and celebrate in the other members of your committee/team:

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Committees and teams should also collaborate with one another in carrying out the mission and ministry of the church. What other committees and teams can you partner and collaborate with to create more opportunities for people to engage?

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## Communicate

Communicate regularly with your committee/team about upcoming meetings and events. Send out meeting agendas ahead of your next meeting so that team members can be prepared.

It is also a good practice to have a record of your meetings, especially for those who are unable to make a meeting. Designate someone on your committee/team to take minutes each meeting, then distribute your minutes, in a timely manner, to the entire committee/team.

Send a copy of your minutes to the church office for the purpose of keeping up-to-date archives. You can send your minutes to Jaime Charlton at [jcharlton@haddonfieldumc.org](mailto:jcharlton@haddonfieldumc.org).

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## Scheduling

Please schedule your committee/team meetings as far in advanced as possible, preferably for the entire year. This will help your entire team better plan for upcoming meetings.

Notify the church office of your meeting dates so they can be included on the church calendar. It is important to notify Jaime as well so that a room reservation can be made for your meeting. You can give Jaime your dates and room requests by email ([jcharlton@haddonfieldumc.org](mailto:jcharlton@haddonfieldumc.org)) or by phone (856-429-0403).

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## Church Community Builder

Church Community Builder is Haddonfield UMC's new online church database. Church members can access the database with their own login credentials, enabling them to connect with other church members and utilize the group features.

To access our church database, go to <https://haddonfieldumc.ccbchurch.com/login.php>

To receive your login credentials, click on the "Sign Up" link at the bottom left of the website. Fill out the form using the email address on file with the church. If an email match is found in the database, you will receive a login activation email with your new username and a link to set your password. After activating your profile, you can log in to change your username and password.

Each committee and ministry team has its own group in the Group pages. The groups you are a part of should appear to the right of your home page once you log in. Take some time to explore the group features — you can send messages to one another, post meeting dates and events on the calendar, upload files, and see a list of who is in your group.

If you have questions about accessing or using Church Community Builder, contact the church office.

# 2017 Nominations Report

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## ADMINISTRATIVE COUNCIL

**Chairperson:** Ed Bohn

**Vice-Chairperson:** Ryan Nagle

**Recording Secretary:** Lisa Alberts

**Co-Treasurers:** Cornell Dowlin & Mark Reifsnnyder

**Financial Secretary:** Marta Hall

**Lay Leader:** Mary Louise Lavery

**Membership Secretary:** Lora Carr

**Lay Members of the Annual Conference:** Ruth London, Linda Wray, Chuck Del Camp,  
& Jean Jules

**Alternate Lay Members of Conference:** Barbara Smyth & Mary Louise Lavery

**Lay Servants:** Barbara Smyth, Kathy Miller, Chuck Del Camp, & Michael D'Italia

**Deaconess:** Audrey Frank (*Retired*)

## COMMITTEE CHAIRPERSONS

**Archives Committee:** Sheldon Williams & Dorothy Wilson

**Cemetery Committee:** Peter Hall & Marta Hall

**Christian Education:** Dana Melvin

**Disabilities Task Force:** Carol Scarborough & Laura Gaffney

**Finance Committee:** Adam Sangillo

**Stewardship Committee:** Stephanie Campise

**Floral Arts Guild:** David Van Sciver

**Lay Leadership & Nominations Committee:** Rev. Chris Heckert

**Mission Team:** Rachel Cicalese

**Media & Technology Team:** Brent Donaway

**Music Committee:** Lois Donaway

**Congregational Care Committee:** Chuck Del Camp

**Scout Representative:** Mark Reifsnnyder

**Spirituality Team:** Barbara Semple

**Staff Parish Relations Committee:** Jackie Williams

**Stephen Ministry Leaders:** Bill Hoffman, Barbara Smyth & Rev. Christina Lelache

**Bus Ministry:** John Landgraf

**Trustees:** Ruth London

**United Methodist Women President:** Barbara Smyth

**Worship Committee:** Kym Weiler

## ADMINISTRATIVE COUNCIL MEMBERS AT-LARGE

### Honorary Members

Ellie Cheney  
Fred Rixon, Sr.  
Ronald Sandmeyer,  
Sr.

### Class of 2017

Nancy Anderson  
Susan Boyd  
Pam Driver  
Phil Dunn  
Larry Parr  
Brigitte  
Schackerman

### Class of 2018

Merrie Bender  
Robert Dilks  
Rachel Prutzman  
John Schenk  
Kym Weiler  
Jared Morris

### Class of 2019

Bill Plank  
Lisa Glover  
Paul Serano  
Lindsey Cicalese

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## Administrative Teams

### FINANCE MINISTRY TEAM

*Staff Liaison:* Rev. Chris Heckert

#### Class of 2017

Peter Ghares  
Jack Winner  
Michael Cicalese

#### Class of 2018

Stephanie Campise  
Mark Rusc

#### Class of 2019

Rich Larzelere  
Adam Sangillo \*

*Ex-Officio:*

Cornell Dowlin, Jr. (Co-Treasurer)    Pete Hall (Investment Committee)  
Mark Reifsnyder (Co-Treasurer)    Marta Hall (Financial Secretary)

### TRUSTEES MINISTRY TEAM

*Staff Liaison:* Rev. Chris Heckert

#### Class of 2017

Betty McMichael  
Ruth London\*  
Chuck Bruton

#### Class of 2018

Butch Brees  
Kate O'Neil  
Rich Prutzman

#### Class of 2019

Mark Reifsnyder  
Luanne Bohn  
Frank Wisniewski

## STAFF-PARISH MINISTRY TEAM

*Staff Liaison:* Rev. Chris Heckert

### Class of 2017

Amy Boyd  
Russ Griesback  
Marilou Lombardi

### Class of 2018

Jackie Williams\*  
Dave Restrepo  
Nancy Weber

### Class of 2019

Bong Shik Lee  
Chuck Del Camp  
Denise Stuart

*Ex-Officio:*

Ruth London (Lay Representative to Conference)

Mary Louise Lavery (Lay Leader)

## NOMINATIONS & LAY LEADERSHIP DEVELOPMENT MINISTRY TEAM

*Chair:* Rev. Chris Heckert

*Ex-Officio:* Mary Louise Lavery

### Class of 2017

Rick Rotz  
Ryan Nagle  
Ruth London

### Class of 2018

Dorothy Wilson  
Alice Caldwell  
JoAnn Nagle

### Class of 2019

Mac McLaughlin  
Ruth Griesback  
Lynda Plank

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## Ministry & Program Teams

## MISSION TEAM

*Staff Liaison:* Lea Booth

Lois Greco  
Cindy Brown  
Warren Brown  
Merrie Bender  
Audrey Frank  
Rachel Cicalese \*

Charlotte Hartman  
John McCann  
Joan McCann  
Mary Mishler  
Kathleen Bandaruk

Michael Persons  
Harold Schiffman  
Normal Whitcraft  
Michael D'Italia  
Jaff Hassan

## WORSHIP COMMITTEE

*Staff Liaison:* Rev. Chris Heckert

Nancy Clasby	Bud Del Camp	Kym Weiler *
Denise Stuart	Steve Dagrosa	JoAnn Nagle
Mindy Juntti-Del Camp	Ron Lunn	Lois Donaway
Susan Boyd	Eloise Douglas	John Schenk
Luanne Bohn	David VanSciver	Chuck Del Camp
		Leslie Robinson

## STEPHEN MINISTERS

*Staff Liaison:* Rev. Christina Lelache \*

Janet Dagrosa	Pat Legge	Bob Dilks
Bud Del Camp	JoAnn Nagle	Barbara Semple
Pat Del Camp	Carol Doron	Barbara Smyth *
Linda Herbert	Lisa Payakovich	Susan Van Meter
Stephen Herbert	Kay Scott	
Bill Hoffman *	Jennifer Scally	* <i>Stephen Leaders</i>

## SPIRITUALITY TEAM

*Staff Liaison:* Rev. Christina Lelache

Sandra Keller	Barbara Semple *	Sam Lunn
Charlene Kronk	Marie Steeb	Jeff Puff
Kathy Miller	Linda Wray	

## CONGREGATIONAL CARE COMMITTEE

*Staff Liaison:* Rev. Christina Lelache

Walt Baker	Mac McLaughlin	Will Boyd
Merrie Bender	Bill Plank	Kendra Clark
Chuck Del Camp *	Lynda Plank	Mary Louise Lavery
Ginny Dengler		

## HADDONFIELD UNITED METHODIST EARLY CHILDHOOD CENTER BOARD

*Staff Liason:* Rev. Christina Lelache  
*Ex-Officio:* Lynne Ebling

### Class of 2017

Bud Del Camp  
Ken Hall  
Tom Anderson

### Class of 2018

Erica Harris \*  
Kimberly Heckert  
Corinne Etienne Hurly

### Class of 2019

Frank Wisniewski  
Catalina Nolte  
Sharon Serano

## MUSIC COMMITTEE

*Staff Liaison:* Dr. William Gorton

Amy Boyd  
Carol Dilks  
Lois Donaway \*  
Ken Hall

Shirley Landgraf  
Nancy Leong  
Janice McNally  
Robert Shaffer

Alisyn Stoffel  
Jackie Williams  
Renee Prutzman

## MEDIA & TECHNOLOGY MINISTRY TEAM

*Staff Liaison:* Rev. Chris Heckert

Edward Bohn IV  
Chuck Del Camp  
Erica Rose Smith

Brent Donaway \*  
Eloise Douglas  
Jini Errichetti

Ryan Lelache  
Dan Gendron  
Dave Grayson

## FLORAL ARTS GUILD

*Staff Liaison:* Rev. Christina Lelache

Dolores Rea Aspell  
Luanne Bohn  
Nancy Clasby  
Gerry Cocker  
David VanSciver \*  
Shirley Landgraf

Ruth Dickey  
Lois Edmund  
Pat Hobbs  
Bob Cocker  
Eve Dayton  
Richard Larzelere

Nancy Saunders  
June Schaeffer  
Nadine Hoey  
John Landgraf  
Sally Grayson  
David Grayson

## LIBRARY TEAM

*Staff Liaison:* Rev. Christina Lelache

Nancy Anderson \*  
Joann D'Italia (UMW)

Lisa Price

Sandy Ruark

## BUS MINISTRY

*Staff Liaison:* Lea Booth

Jeff Clark  
Walter Douglas  
John Landgraf \*

Pat Monroe (caller)  
Cindy Plucinski

David Restrepo  
Brian Dengler

## CEMETERY COMMITTEE

*Staff Liaison:* Rev. Chris Heckert

Dolores Barker  
Peter Hall \*  
Marta Hall \*

Mary Louise Lavery  
Marti Milne

Richard Milne  
Frank Wisniewski

## UNITED METHODIST WOMEN OFFICERS

*Staff Liaison:* Rev. Christina Lelache

Barbara Smyth, President  
Karen Cox, Vice-President

Sam Spina, Secretary  
Barbara Talton, Treasurer

## YOUTH COUNCIL

*Staff Liaison:* Bethany Amey-Sutton

**Senior High**  
Lindsey Cicalese  
Moselle Jules  
Jared Morris

**Junior High**  
Milana Miller  
Lacey Cicalese

**Adults**  
Renee Prutzman  
Nancy Potts  
Lynda Plank

## DISABILITIES TASK FORCE

*Staff Liaison:* Rev. Chris Heckert

Lisa Alberts  
Nancy Banker  
Joseph Cohen  
Pat Cohen  
Heather Fizur

Ann Hall  
Nancy Potts  
Lee Price  
Carol Scarborough \*

Helen Williams  
Bill Hoffman  
Laura Gaffney \*  
Leslie Robinson

## CHRISTIAN EDUCATION COMMITTEE

*Staff Liaison:* Rev. Christina Lelache

Yugo Suzuki  
Susan Boyd  
Ruth Griesback  
JoAnn Nagle

Dennis Van Name  
Marsha Manns  
Julie Dengler  
Lee Price

Kim Widenor  
Judy Hoegel  
Dana Melvin \*  
Leslie Robinson

## GROUNDS CREW

*Staff Liaison:* Rev. Chris Heckert

Chuck Bruton  
Butch Brees  
Martin Calhoun  
Bob Dilks  
Ben Gossett  
Rich Larzelere  
Jared Morris

Jennifer Scally  
Paul Nusbaumer  
Renee Nusbaumer  
Kirk Peterson  
Jeff Puff  
Mark Reifsnyder  
John Schackerman

Cindy Calhoun  
Barbara Smyth  
Bob Smyth  
Peggy Van Name  
Dennis Van Name  
Brandon Satchel \*

## CHILDREN'S COUNCIL

*Staff Liaison:* Bethany Amey-Sutton

Allie Nagle  
Heidi Birdwell \*  
Liz Curran

Kendra Clark  
Steve Herbert

Rob Becker  
Catalina Nolte

## HOSPITALITY COMMITTEE

*Staff Liaison:* Rev. Chris Heckert

John Schenk  
Ron Lunn  
Kate MacLennan  
Warren Brown  
Kathy Miller  
Dave Madden  
Mary Wallace

Sammi Trevino  
Amy Boyd  
Phil Noll  
Erica Rose Smith  
Carol Walton  
Kathleen Bandaruk  
Leslie Robinson

Joan Shaffer  
Pat Del Camp  
Barbara Smyth  
Marilou Lombardi  
David Vansciver  
JoAnn Nagle \*

## OUTREACH COMMITTEE

*Staff Liaison:* Rev. Chris Heckert

Jeff Puff \*  
Lois Greco

Alisyn Stoffel  
Ron Lunn

Lee Knight  
Mandy Mathieu



# Committee & Team Descriptions

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Ministry Team	Purpose	Ongoing Tasks
<b>Church Council</b>	<p>Serve as the primary visioning and oversight body for the church. Provide direction and governance to support ministries and programs of the church. Make decisions on behalf of the congregation about budget, new programs, organization, leadership, and official statements.</p>	<ol style="list-style-type: none"> <li>1. Work with the Senior Pastor to develop and communicate a shared vision for ministry</li> <li>2. Develop a ministry plan to help realize the vision of the church</li> <li>3. Allocate human and financial resources for implementing the ministry plan</li> <li>4. Evaluate the effectiveness of the ministry plan on an annual basis</li> <li>5. Provide administrative reporting and oversight of the committees and ministry teams of the church</li> <li>6. Act as the administrative agency of the charge/church conference</li> </ol>
<b>Staff-Parish Relations</b>	<p>Facilitate the partnership between staff and the congregation to fulfill the mission of the church. Serve as the liaison with the bishop, district superintendent, and conference regarding the appointment of clergy.</p>	<ol style="list-style-type: none"> <li>1. Align staff resources to meet the vision and ministry needs of the congregation</li> <li>2. Develop job descriptions and oversee hiring process for all new staff</li> <li>3. Assess and evaluate the ministry of the staff and pastors annually</li> <li>4. Make recommendations regarding compensation, travel, benefits, and housing to the church council for pastors and staff</li> <li>5. confer and consult with the district superintendent for clergy appointments</li> <li>6. Support lifelong learning for all staff (continuing education)</li> <li>7. Identify, recruit, and support individuals from the congregation for the call of ordained and lay servant ministry</li> </ol>

Ministry Team	Purpose	Ongoing Tasks
Trustees	Supervise and maintain all real property/ assets belonging to the local church. Ensure that the property supports the vision and ministry of the church.	<ol style="list-style-type: none"> <li>1. Make ongoing decisions about capital and maintenance projects for the building and grounds</li> <li>2. Align physical assets to meet the vision and ministry needs of the congregation</li> <li>3. Oversee financing and follow up of maintenance on all church property</li> <li>4. Appoint and review actions of Investment Committee</li> <li>5. Maintain property</li> <li>6. Conduct annual inventory/inspection of all real property</li> <li>7. Annual inspection of parsonage(s)</li> <li>8.</li> </ol>
Finance	Provide oversight the finance system for the congregation (the finance system is the processes of raising, managing, and dispersing the current finances so that the mission and vision of the congregation can be achieved) and the annual church budget.	<ol style="list-style-type: none"> <li>1. Create/manage annual budget</li> <li>2. Monitor expense through monthly/ quarterly budget review</li> <li>3. Prepare annual report to Church Council of all designated funds that are separate from current expense budget</li> <li>4. Review and approve expenses over and beyond budgetary allocations</li> <li>5. Make provision for annual audit of all church accounts, financial statements, and internal control policies</li> </ol>
Nominations & Lay Leadership Development Ministry Team	Identify the gifts and strengths of persons in the congregation. Develop their gifts and skills and nurture them in their mission or ministry roles. Deploy individuals according to their gifts and passions in areas of service within the church, community, and world	<ol style="list-style-type: none"> <li>1. Develop descriptions of leadership roles for effective communication within the church</li> <li>2. Identify and recruit individuals for leadership positions</li> <li>3. Create nominations report for annual Church Conference in the fall</li> <li>4. Provide training for church leaders</li> </ol>

Ministry Team	Purpose	Ongoing Tasks
Worship	Provide leadership and guidance to the various worship services and experiences in order to make them accessible, inclusive, engaging, meaningful and relevant to the community. Recruit and equip leaders to participate in the various acts and functions of worship.	<ol style="list-style-type: none"> <li>1. Work with pastors and staff to set goals for each worship service</li> <li>2. Plan worship services by season with pastors and staff</li> <li>3. Provide regular feedback to staff on the worship experiences</li> <li>4. Evaluate annually the accessibility of our worship services and experiences to assess our effectiveness in engaging with and retaining visitors</li> <li>5. Oversee the worship budget</li> <li>6. Coordinate communion stewards</li> <li>7. Coordinate acolytes</li> <li>8. Coordinate ushers</li> <li>9. Coordinate A/V technicians</li> </ol>
Mission	Connect the congregation in mission partnerships, experiences and initiatives, both locally and globally.	<ol style="list-style-type: none"> <li>1. Establish mission priorities for the church in coordination with pastors</li> <li>2. Oversee the mission budget</li> <li>3. Provide service by organizing and supporting mission priorities that include our mission partners</li> <li>4. Develop new opportunities for service and partnership to use the various gifts of our community and to strengthen our Christian witness</li> <li>5. Organize and conduct fundraisers to support different mission efforts</li> <li>6. Make points of engagement for mission opportunities clear and accessible to all members of the congregation through communication, promotion, and reporting</li> </ol>
Education	Establish and coordinate Christian education programs for the church. Strengthen the nurture and witness of our community through providing opportunities to grow in faith and relationship with God and one another.	<ol style="list-style-type: none"> <li>1. Coordinate the Christian Education program, including small group and short-term classes, in partnership with the Associate Pastor for Christian Nurture</li> <li>2. Oversee the education budget</li> <li>3. Support pastoral staff in resourcing and offering small groups and adult education opportunities</li> <li>4. Maintain records of attendance and leadership for classes and groups</li> <li>5. Provide trainings for small group leaders and facilitators</li> <li>6. Develop and implement ongoing evaluation system for all classes and small groups</li> </ol>

Ministry Team	Purpose	Ongoing Tasks
Stewardship	<p>Develop a stewardship program promoting education, awareness and engagement around Christian discipleship through the stewardship of our time, resources, and finances. Work with the Finance Committee to communicate progress and needs for financial support of the congregation.</p>	<ol style="list-style-type: none"> <li>1. Develop and implement an annual campaign that promotes good stewardship and raises funds to support our operating budget and reserve funds</li> <li>2. Interpret the ministry of the church on an ongoing basis to increase engagement in the life of the church, including financial support</li> <li>3. Work with finance committee to publish current giving information to promote continued and increased financial stewardship among members</li> <li>4. Work with Senior Pastor to ensure that stewardship education takes place through various opportunities throughout the church</li> </ol>
Communications	<p>Develop and execute a communication plan that supports the vision and ministries of the church. Work with church staff and lay leaders to set and fulfill communication priorities.</p>	<ol style="list-style-type: none"> <li>1. Set communication priorities</li> <li>2. Develop a communication plan to support the vision and mission of the church, in cooperation with staff</li> <li>3. Conduct a communication audit to assess the effectiveness of our communications efforts</li> <li>4. Assist with promotion of various church events through communication channels</li> </ol>
Spirituality Team	<p>Increase awareness of spiritual practices in the discipleship journey and provide opportunities for the congregation to deepen their spiritual growth.</p>	<ol style="list-style-type: none"> <li>1. Coordinate special worship services throughout the year (Taizé services and prayer vigils, Blessing of the Animals service, etc.) in partnership with the Worship Committee</li> <li>2. Create opportunities to engage in intentional spiritual disciplines, through educational classes and programs</li> </ol>
HUMECC Board	<p>Provide direction and oversight for the programs and staff of the Early Childhood Center.</p>	<ol style="list-style-type: none"> <li>1. Set annual budget</li> <li>2. Review and set school policies and procedures</li> <li>3. Work with Director to set goals for ECC</li> <li>4. Develop programming schedule for the school year</li> <li>5. Hire and supervise staff in conjunction with SPRC</li> </ol>

Ministry Team	Purpose	Ongoing Tasks
Music	Support the Directors of Sacred & Contemporary Music to ensure that worship and music programs reflect the gifts, needs, and diversity of the church community	<ol style="list-style-type: none"> <li>1. Develop music ministry plan for the church</li> <li>2. Provide feedback to Directors of Sacred &amp; Contemporary Music and SPR regarding performance</li> <li>3. Oversee specially designated music funds</li> </ol>
Media & Technology Ministry Team	Support the ministries and programs of the church through the effective and efficient operation of media and technology. Make technology available to the community as a tool for spiritual growth and knowledge empowerment.	<ol style="list-style-type: none"> <li>1. Provide training and resourcing for sound and media technicians</li> <li>2. Make church community accessible to those unable to attend through technology</li> <li>3. Increase community outreach through technology</li> </ol>
Disabilities Task Force	Increase awareness, promote justice, and work with church staff and lay leaders to make HUMC welcoming to all persons regardless of cognitive, mental, or physical abilities. Create programs so all can worship and participate in life of the community.	<ol style="list-style-type: none"> <li>1. Work with church staff and leadership to integrate messages of disabilities awareness into our worship and education programs</li> <li>2. Work with Church Council and Trustees to increase accessibility of building and church programs for people of all abilities</li> <li>3. Create opportunities to grow in our education and awareness of cognitive, mental, and physical abilities</li> <li>4. Provide resources and educational materials to the community on disabilities-related issues</li> <li>5. Coordinate trainings for staff and lay leadership on working with persons with special needs</li> </ol>
Grounds Crew	Maintain the building and grounds of the church facility under the direction of the Board of Trustees	<ol style="list-style-type: none"> <li>1. Oversee the continued maintenance of the church building</li> <li>2. Anticipate and oversee preventative maintenance projects</li> <li>3. Oversee the maintenance of church gardens</li> <li>4. Oversee landscaping maintenance</li> <li>5. Oversee snow removal</li> <li>6. Monitor and report energy usage</li> </ol>

Ministry Team	Purpose	Ongoing Tasks
Congregational Care	Establish and coordinate congregational care programs for the church. Strengthen the hospitality and care of our community by providing opportunities to serve and care for one another.	<ol style="list-style-type: none"> <li>1. Coordinate the hospitality and lay visitation programs in partnership with the Associate Pastor for Christian Nurture and the Associate Pastor for Visitation Ministries</li> <li>2. Provide trainings for greeters and Welcome Desk volunteers</li> </ol>
Children's Council	Incorporate children into the life of the church by establishing and coordinating children's programming for the church.	<ol style="list-style-type: none"> <li>1. Coordinate the children's ministry programs in partnership with the Director of Children's Ministry</li> <li>2. Plan events such as Vacation Bible School (VBS) and seasonal activities</li> <li>3. Support Director of Children's Ministry in resourcing and offering educational opportunities for children</li> <li>4. Provide Safe Sanctuaries training for leaders to promote safety and hospitality</li> <li>5. Assist Director of Children's Ministry in recruiting and training volunteers</li> <li>6. Maintain records of attendance and leadership for children's programming and classes</li> <li>7. Empower children to be full participants in the church</li> </ol>
Youth Council	Develop and coordinate youth and student programming to engage youth and college students in the life of the church.	<ol style="list-style-type: none"> <li>1. Assist the Director of Youth and Student Ministries in planning and developing activities and program emphases for the youth program</li> <li>2. Assist Director of Youth and Student Ministries in recruiting and training adult volunteers</li> <li>3. Work in partnership with Director of Youth and Student Ministries to set goals for youth program</li> <li>4. Develop a covenant for all adult volunteer youth workers</li> <li>5. Encourage and educate youth and students on possible careers in professional ministry</li> <li>6. Encourage and support participation in district, annual, jurisdictional, and general Church youth events and ministries</li> <li>7. Empower youth to be full participants and leaders in the church</li> <li>8. Oversee youth budget</li> <li>9. Provide trainings for all leaders and volunteers to promote safety and hospitality (including Safe Sanctuaries)</li> </ol>

Ministry Team	Purpose	Ongoing Tasks
Green Team	Increase awareness, promote justice, and practice stewardship of God’s good creation, leading to personal and global transformation. Incorporate the work of environmental stewardship into the spiritual life of the congregation	<ol style="list-style-type: none"> <li>1. Work with church staff and leadership to integrate messages of environmental stewardship into our worship and education programs</li> <li>2. Work with Church Council and Trustees to increase our stewardship of resources and promote environmentally friendly practices</li> <li>3. Create interfaith and intergenerational opportunities to grow in our education and awareness of creation care</li> <li>4. Provide resources and educational materials to the community on creation care and faith-based environmental issues</li> </ol>
Library	Develop and maintain excellent resource centers, within our given library spaces, to meet the needs of our members, small groups, and ministries	<ol style="list-style-type: none"> <li>1. Develop a plan for each library space</li> <li>2. Implement and maintain the plan for each space</li> <li>3. Promote awareness of and usage of the space</li> <li>4. Work with staff and lay leaders to keep resources current, relevant, and in good shape</li> </ol>
Cemetery	Supervise, maintain, and coordinate church cemetery.	<ol style="list-style-type: none"> <li>1. Oversee cemetery plot sales</li> <li>2. Work with the undertakers when a burial occurs</li> <li>3. Coordinate the maintenance of the cemetery</li> <li>4. Provide information about specific inquiries</li> </ol>











[www.HaddonfieldUMC.org](http://www.HaddonfieldUMC.org)  
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We embody the **love** of Christ through  
grace-filled **community**, inspired **worship**  
and transformational **mission**.

