***Quarterly Check-In Report  
(Please Return Electronically to Your District Office)***

**Important:**

**Pastor and PPR will complete and submit separate Quarterly Check-In Reports.**

**Please submit the first Quarterly Check-In Report on 9/30/2016 and at the end of each quarter thereafter to the Regional Office.**

**Report Completed by:** (Check one) **\_\_\_\_\_ Pastor \_\_\_\_\_ SPRC**

|  |  |
| --- | --- |
| **Church Name:** |  |
| **pastor name:** |  |
| **PPR name:** |  |

Place the number that appropriately corresponds with your view.

Rate as follows: **(1) Strongly Agree; (2) Agree; (3) Disagree; (4) Strongly Disagree**

| **Evaluation Area** | **9/30/16** | **12/30/16** | **3/30/17** | **6/30/17** | **9/30/17** | **12/30/17** | **3/30/18** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Understanding and Relationship Building** | | | | | | | |
| A sufficient number of introductory small group meetings have been held with laity. |  |  |  |  |  |  |  |
| The Pastor has conducted one to one meetings with key church leaders. |  |  |  |  |  |  |  |
| The Pastor is connecting well with the congregation(s). |  |  |  |  |  |  |  |
| **Expectations** | | | | | | | |
| Fruitful conversations with SPRC and Church Council have been held about expectations. |  |  |  |  |  |  |  |
| The Pastor understands the expectations of the congregation. |  |  |  |  |  |  |  |
| The Pastor is meeting the church’s expectations. |  |  |  |  |  |  |  |
| Initial six month objectives were set and are being worked on or are completed. |  |  |  |  |  |  |  |
| 12 month congregational goals have been set for the up-coming calendar year. |  |  |  |  |  |  |  |
| Progress is being made on the 12month goals. |  |  |  |  |  |  |  |
| 12 month goals are appropriate for moving the church towards vitality. |  |  |  |  |  |  |  |
| Quarterly evaluations have been completed in a timely manner. |  |  |  |  |  |  |  |
| **Fruitfulness** | | | | | | | |
| Worship attendance is growing. |  |  |  |  |  |  |  |
| We are seeing more visitors. |  |  |  |  |  |  |  |
| More people are attending small group and Bible studies. |  |  |  |  |  |  |  |
| More people are engaged in community ministry. |  |  |  |  |  |  |  |
| Giving has increased. |  |  |  |  |  |  |  |
| **Comments: Please enter below, including date.** | | | | | | | |
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