



Office of the Treasurer
The United Methodist Church
of Greater New Jersey

We equip spiritual leaders to make disciples and grow vital congregations to transform the world.

Memo

To: Members of the CFA Committee
From: John Cardillo, Treasurer/DAS
Date: January 4, 2016
Subject: CFA 1/16/2016 meeting materials

Please find enclosed the CFA 1/16/16 meeting materials for your review.

**Agenda
Council on Finance and Administration
January 16, 2016**

Page #

Prayer	
Adoption of Agenda	
Excused Absences	
Approval of November 14, 2015 Minutes	1-4
Treasurer's Report	5-6
Concerns of the Bishop	
Concerns of the Cabinet	
Subcommittee Reports	
-Audit and Accounting	
-Budget- Review of current draft of 2017 Conference Budget – Attachment A	7-14
-Investments	
-Local Church Support	
-Personnel	
-Shared Ministry and Accountability	
-New Business	
-Review of possible uses of Surplus-Attachment B	15
-Final approval of the use of conference funds for travel to 2016 General and Jurisdictional Conference (Jeanette Block)	16
-Old Business	
-Review of Conference Loan to Oasis UMC to negotiate re-payment terms (John Bishop)	
-Educational Society Fund Raising (TBD)	
Adjournment	

**Council on Finance and Administration
Greater New Jersey Annual Conference
Minutes- November 14, 2015**

Present: Brian Roberts, John Cardillo, Jeanette Block, Dan Gepford, John Bishop, Bob Dietz, Michael Ernst, , Sang Hoon Choi, Ade Adesanya, Eric Ostrow, David Mertz, Neill Tolboom, Janice Sutton Lynn, Bishop Schol, Mark Ale, Ruth London, Elizabeth Ealie, Jack Scharf

Excused: Margaret Prentice, Grace Pak, Paquita Henderson

Absences: Robert Arnot, Patria Agustin-Smith, John Grace

The meeting opened with prayer by Eric Ostrow.

The agenda was adopted and the minutes from September 12, 2015 were approved.

Treasurer's Report:

Mr. Cardillo referred us to pages 5-20 and reviewed the Treasurer's Report as of 10/31/15. The council had questions and all were answered to the satisfaction of the council. The Treasurer's Report was approved. Bob Dietz motioned, Ade Adesanya seconded the motion.

Concerns of the Bishop:

Bishop Schol shared that he is grateful for Mr. Cardillo and his team; John is very thorough on working how to save and maximize money. Bishop shared that there has been some conversation at the connectional table about how to continue to get better alignment in the conference; must be aligned with the mission of the conference. As we continue to align resources we see movement and greater signs of transformational leaders. Statistical areas are beginning to show improvement. GNJAC has moved to #3 on the list of conferences for the percentages of vital congregations across the denomination. Focusing and getting clarity, folks are moving toward it.

Alignment: working on our agencies that have their own non-profit status. CCCR, Centenary Fund, AFWH and UM Foundation need alignment with purpose and corporation by-laws. These agencies are incorporated separately. Chancellor working on this. GNJAC to maintain the missions, election of board members, articles of incorporation to provide alignment.

Stewardship Foundation has been reactivated. There were three options: close the foundation, merge with another or reinvigorate. Bishop's personal hope was to merge. Team has been put on this and studied other foundations. We were getting better returns even with inactivity. Decided to reinvigorate. Westpath is the GBOPHB investments and has all the foundation money. Good returns, reduced investment fees for our investors. Westpath is in the top ten investment firms for socially responsible investments. Churches are interested in investing with them and our Conference Board of Pensions has moved their investments so it aligns with the GBOPHB funds. Rich Hendrickson will be the director of our foundation. Foundation would totally absorb Rich's salary within three years which means the GNJAC will save the salary and benefits of that position for the same services.

A Future with Hope (AFWH): 185 homes completed. Now in the last years and looking at partnering with Communities of Hope and what will it look like to be engaged with community

centers, such as CAMP YDP, CUMAC, Camden Neighborhood Center. In the new economy, it is harder for non-profits to run and organize. Non-profits almost need the same administration as a for profit company. AFWH could provide the higher level of administration and oversight and the community leaders could provide the services and connections. Churches in our urban centers have day care centers, etc, that would benefit from the administrative structure of AFWH.

Question arose about changing the legal structure so that matching gifts can be received and benefit the local church. Agencies/churches can blossom without having to do the administrative work. AFWH set up broadly so that it does not need Annual Conference approval.

Bishop reported on the executive staff team; they meet 2-3 times a month. They assessed their projects, non-regular work activities, like Maintenance to Mission and moving it forward. There are 20 projects and stretching folks thin. Only so much change people can absorb. Getting better at project management. Need to slow things down.

Slow down: Camping: There is a new board and want to assess where Camping is and what they are going to do. Will be brought to 2017 Annual Conference session. Summer program to be dormant, but open for retreats. **Scanning:** everything to be electronic. Tremendous amount of district filing for all clergy. There is a tremendous amount of filing and cannot be done before the move. Uniformity is key to electronic filing. **LPE:** Laity are talking about how do we get our laity development and training on the same page. Lay Servants, CLM's, other certifications and training for local church leadership. Need something more seamless. Rosa Williams to slow this down by one year. **Viability for Vitality Team:** how do we introduce it, decided to slow it down to the fall. **New Shared Ministry formula:** wait until 2017. Let the Maintenance to Mission plan get forward. Have to move offices and simply slow it down.

Bishop wants to move forward with some of the hiring. Need to get persons on and trained so that it makes the transition smoother. Three Admins have already transitioned. Need five Admins to still transition.

Mission and Resource Center (conference office): Hoping to move in the third weekend in February with a dedication on March 1, 2016. We are 4% under budget for the project. Jack Green has done a very good job, a quality building and has been willing to renegotiate some things.

Bishop has met with all the regions; clarity and good questions arising. Receiving some push back about the vote at Annual Conference on human sexuality and some congregations threatening to not pay their shared ministries. Bishop is happy with our direction and pace of movements.

Concerns of the Cabinet:

Rev. Roberts reported that Bishop was in the Southern Region on Thursday. 95% of the local pastors were there. Good questions from clergy and laity. Team Vital has its last workshop for the first round of participants November 21, 2015. Second round applications are due December 15. There are resources on the website. Coaching: 140 clergy are being coached, next year's goal is 300. Coaching always ends in action steps. Central Region just had a seminar with Susan Beaumont; trying to bring in folks for workshops. DS's ask how to support the clergy and congregations. Super Church Conferences went well. Southern Region creating a resource of a mental health alliance; many things to do when we work together.

Subcommittee Reports:

Audit and Accounting: No report.

Budget: Pages 21-25. Budget for 2016 was voted on and now in the Maintenance to Mission initiative. The budget will be adjusted at the 2016 Annual Conference. We need to again present the 2016 budget to Annual Conference for affirmation for the changes we've made to the program. That will set format for the 2017 budget. The actual implementation for the new program is July 1, 2016. It really is just a bookkeeping adjustment to move folks around. Bishop Schol indicated it is possible to say we are putting forward a new budget format to align with the plan. The 2016 assessments sent to the church will change as to the line items. We can add to the resolution that we are not going to change the shared ministries for 2016 of any individual church.

Investments: See Subsequent Agenda, Page 1 Statement of Bank of America. Neil Tolboom reported as the new chair. Staying the course. Hopefully 4% gain next year. 2.5 million needs to come out of the investments for the new building. Will take about \$500,000 each month so it is available. Trying to hold the withdrawal rate constant. Increased from 4% to 5%; determined that 5% was safe for 2016. Michael Ernst made a Motion to keep the rate at 5%. Seconded by Neil Tolboom. Affirmed.

Local Church Support: No report.

Personnel: Rev. Mertz directed us to Page 26-27 of the Agenda for the Employee Severance Package for Transitioning Employees and the Analysis of Severance Costs. This is the same plan as was used at merger. Through PayChex, transition help is available for our employees to find other work. A Motion was made to accept this package for our Administrative Assistants by Jack Scharf and seconded by Eric Ostrow. Approved. Council has given Mr. Cardillo and the Executive Team authority to work out any issues of termination and health care with any of the employees.

Rev. Mertz referred us to Pages 6-19 of the Subsequent Agenda and the proposed job descriptions. The language has been streamlined and aligned to meet with the Strategic Plan. Mr. Cardillo will use this template in filling other positions within the conference structure. The Episcopacy Committee will review the descriptions as well for accountability purposes. Bishop Schol indicated on the District Superintendents, Cari Cruz will be overseeing the day to day work of the three regional administrative assistants. A Motion was made by the Personnel Committee to adopt the recommendations of the proposed job descriptions and to give Mr. Cardillo permission to draft positions in like manner. We propose that the descriptions include on all descriptions "...and any other duties assigned." Approved.

Shared Ministry and Accountability: No report at this time.

New Business:

Tentative last date for payments for 2015: The final date for 2015 shared ministries to be submitted is Tuesday **January 19, 2016 as assigned by GCFA. GNJAC last day will be January 14, 2016.**

Pathway to Viability for Vitality: Rev. Roberts spoke of his Pilot Ministry Development Vitality Team. Mr. Bishop shared that he has been working with Mr. Scharf, as Local Church Support, to help churches understand financial realities and how to do financial accountability.

CFA would become a resource to help congregations become positive. Suggested to change the name so it would not be confused with Team Vital. Bishop Schol feels it should be an outgrowth of Team Vital.

Mr. Bishop encouraged us to think of this as another way to help the 2 proposed congregations to get healthy financially with a ministry action plan and a financial plan. CFA will cooperate with the team effort.

Asbury Atlantic City has been selected because of the location to the casinos, and to the area of Atlantic City. Asbury already has a 501(c)(3) and a fellowship hall feeding program. A very high mission site. They have a strong connection with a Hispanic congregation using their facilities. KCC is a congregation who has come before CFA before; they are rebuilding their congregation. Stewardship issues. If it is a grant, it is an investment into the congregation rather than a forgiveness; there needs to be a return.

Recovery grants are going to have to be spelled out with the expectation and outcomes. Mr. Bishop suggested that we support Rev. Roberts to do his research to find out if this is a do-able plan. Rev. Roberts to form his teams to work with the 2 churches. Rev. Roberts was asked to come back in January with the formation of the team, how it influences Team Vital and then what the conditions of the recovery grant will be.

Approval of use of Conference Funds for travel to 2016 General and Jurisdictional Conference: Pages 20-21 of the Subsequent Agenda. The funds to be reimbursed needs to be realigned with 2012 formula. Mr. Cardillo to work on this and bring it back to the council in January.

Congregations with cap issues Sharptown UMC and Drakestown UMC have known for six years that the amounts would change. Motion made to stay the course by Neill Tolboom, seconded by Eric Ostow.

Lambertville: Centenary, the number on the wrong line, so it resulted in an increase. Motion made by Mark Ale and seconded by Neill Tolboom to recalculate the shared ministries due. Affirmed.

Bound Brook: They would like to have someone from CFA come talk to them. Mr. Cardillo will clarify the request; Mr. Bishop suggested he and Rev. Tolboom go down to talk with them, if need be.

Chatworth UMC: We are not addressing their request.

Old Business:

Review of Conference Loan to Oasis UMC: No discussion.

Educational Society Fund Raising: No discussion.

Respectfully submitted,

Jeanette M. Block

GREATER NJ ANNUAL CONFERENCE
OF THE UNITED METHODIST CHURCH

STATEMENT OF FINANCIAL POSITION
December 31, 2015

	TREASURERS	
	2014	2015
ASSETS		
Cash and cash equivalents	\$ 1,431,553	\$ 1,514,694
Accounts Receivable	169,340	379,386
Loans receivable net allowance	808,418	1,021,394
Bequest		207,991
Prepaid Expenses	39,677	3,340,000
Mortgage Receivable		1,274,194
Pledge Receivable		1,647,385
General Board of Pensions	1,364,807	
Investments	12,660,703	9,674,196
Beneficial Interest in Perpetual Trusts		
Property and Equipment		
Total Assets	\$ 16,474,498	\$ 19,059,240

LIABILITIES AND NET ASSETS

Liabilities:		
Accounts payable and accrued expense	\$ 93,414	\$ 98,159
Mortgage Payable	-	-
Grants Payable	0	0
Post-retirement employee benefit obligation	59,970,551	51,687,699
Due to Educational Society	3,652	11,836
Due to Trustees	(1,234,808)	219,366
Due to Camps	365,000	365,000
Total Liabilities	59,197,809	52,382,060
Net Assets:		
Unrestricted	\$ (43,197,595)	\$ (35,117,145)
Temporarily restricted	474,284	1,794,325
Permanently restricted	0	-
Total Net Assets	(42,723,311)	(33,322,820)
Total Liabilities and Net Assets	\$ 16,474,498	\$ 19,059,240

Budget vs Actual
as of December 31, 2015

INCOME:		2015 Budget	Expected Budget	YTD		Variance
				Trended Budget	December 2015 Actual	
Fund 100 Remittance	DO ,Clergy Support	5,627,298	4,828,784	4,828,784	4,390,514	438,270
	Centenary Fund Current Year	100,000	100,000	100,000	100,000	0
Fund 200 Remittance	Administration	2,236,822	1,919,417	1,919,417	1,705,006	214,411
Fund 300 Remittance	World Service/Conference Benevolences	3,745,762	3,214,238	3,214,238	2,701,357	512,881
Fund 410	Black College	202,814	174,035	174,035	152,471	21,564
Fund 420	Africa University	45,382	38,942	38,942	35,231	3,711
Fund 430	Ministerial Education	508,422	436,712	436,712	380,125	56,587
Fund 901	Budget Reserve	710,388	710,388	710,388	710,388	0
Total Budget Income (I,II,III, IV)		13,176,888	11,422,517	11,422,517	10,175,092	1,247,425
EXPENSE:						
I. CLERGY SUPPORT						
A.	District Superintendents Salary, Benefits & Office Exp.	2,292,308	1,987,110	1,987,110	1,918,086	69,024
B.	Episcopal Fund	473,271	410,260	410,260	347,494	62,766
C.	Conference Share of Bishop's Housing	32,456	28,135	28,135	1,857	26,278
D.	Annuitants Health Insurance & Benefits	2,943,222	2,551,361	2,551,361	2,051,361	500,000
E.	Equitable Compensation	190,342	165,000	165,000	146,988	18,012
F.	Conference Board of Ordained Ministry admin expenses	49,464	42,878	42,878	38,118	4,760
G.	Bridge Fund	14,996	13,000	13,000	0	13,000
	Sub-total for CLERGY SUPPORT	5,996,059	5,197,744	5,197,744	4,503,904	693,840
II. ADMINISTRATION						
A.	Conference Council on Finance and Administration expenses	4,614	4,000	4,000	1,805	2,195
B.	Director of Administrative Services expenses	183,821	159,347	159,347	152,277	7,070
C.	Treasurer's office expenses					
D.	Other conference administrative agencies' expenses	1,469,242	1,273,627	1,273,627	1,227,676	45,951
E.	Conf. Sessions	278,581	241,491	241,491	237,385	4,106
F.	Episcopal Area Office Supplement	161,220	139,755	139,755	138,520	1,235
G.	Bishop's Discretionary Fund	11,536	10,000	10,000	10,000	0
H.	Jurisdictional conference administrative support & related exp.	41,529	36,000	36,000	30,276	5,724
I.	General Administration Fund	190,471	165,112	165,112	136,490	28,622
J.	Interdenominational Cooperation Fund	42,389	36,745	36,745	30,375	6,370
	Sub-total for ADMINISTRATION	2,383,403	2,066,077	2,066,077	1,964,804	101,273
CLERGY SUPPORT/ADMINISTRATION (fund 100 & 200)		8,379,462	7,263,821	7,263,821	6,468,708	795,113
III. WORLD SERVICE AND CONFERENCE BENEVOLENCES						
A.	World Service Fund	1,577,983	1,367,890	1,367,890	1,071,572	296,318
B.	Director of Connectional Ministry	177,530	153,894	153,894	146,889	7,005
C.	Non-Cabinet Staff (4)	598,606	518,908	518,908	357,329	161,579
D.	Non-Cabinet Staff (1)	149,652	129,727	129,727	107,017	22,710
E.	Administrative expenses - directly related to the above III.B,C,.	237,311	205,715	205,715	203,717	1,998
F.	Connectional Table Budget	1,088,641	943,699	943,699	820,552	123,147
G.	Supplemental Strategic Salary Support	161,502	140,000	140,000	139,055	945
	Sub-total for WORLD SERVICE/CONF.BEN. (fund 300)	3,991,225	3,459,833	3,459,833	2,846,131	613,702
IV. OTHER APPORTIONED FUNDS						
A.	Black College Fund (fund 410)	216,106	187,333	187,333	152,471	34,862
B.	Africa University Fund (fund 420)	48,356	41,918	41,918	35,239	6,679
C.	Ministerial Education Fund (fund 430)	541,739	469,612	469,612	428,182	41,430
	Sub-total for OTHER FUNDS	806,201	698,863	698,863	615,892	82,971
TOTAL EXPENSE (I,II,III, IV)		13,176,888	11,422,517	11,422,517	9,930,731	1,491,786
Net Budgeted Actual				(0)	244,361	244,361
Non-Budget Net Expense				1,087,508		
NET INCREASE (DECREASE)				(843,147)		

January 16, 2016

CFA Meeting

Attachment A

Contents

- Current Draft of 2017 Conference Budget

John Cardillo

From: John Cardillo
Sent: Thursday, October 15, 2015 9:31 AM
To: Lynn Caterson (jecaterson@verizon.net)
Cc: Cari Cruz; Jay Kim
Subject: Maintenance to Mission Plan-Budget Question
Attachments: DOC151015 (005).pdf; DOC151015 (007).pdf

Lynn,

Thank you again for your quick response to my email. The Maintenance to Mission Plan has been approved by conference leadership and endorsed by CFA with an effective implementation date of 07/01/16. The plan calls for reallocation of staff costs from and to different functional areas in the budget (Clergy Support to Administration and World Service/Conference Benevolences). In light of these changes it has been requested that I contact you for an opinion on the following questions. They are as follows:

-Since the plan will not be effective until 07/01/16 the revised 2016 Conference Budget is scheduled to be presented at the 2016 Annual Conference reflecting the above reallocation of funds versus the original approved 2016 Conference Budget. The 2017 Conference Budget will also be presented in its new form reflecting the Maintenance to Mission Plan changes. Is this permitted by the Book of Discipline?

-Since 2016 Conference Budget category total costs will change based on these reallocation of funds (Administration, Clergy Support, World Service/Conference Benevolences) but the total budget will remain the same is this allowable if approved by the Annual Conference prior to plan implementation per the Book of Discipline?

-Since the 2016 Shared Ministry Budget has been assessed to all the local churches for 2016 by category based on the original 2016 Conference Budget will these revised category total costs necessitate any changes to the original assessments to the local churches?

I have attached two files, one reflecting the approved 2016 Conference Budget approved at the 2015 Annual Conference and one reflecting the above contemplated changes. I look forward to your reply.

John Cardillo
Conference Treasurer & Director of Administrative Services
The United Methodist Church of Greater New Jersey

O: 732.359.1030

E: treasurer@gnjumc.org

www.gnjumc.org

[Like us on Facebook](#)

The information contained in this email message is intended only for the personal and confidential use of the recipient(s) named above. If you have received this communication in error, please notify us immediately by email, and delete the original message.

John Cardillo

From: jecaterson@verizon.net
Sent: Tuesday, October 27, 2015 12:29 PM
To: Treasurer; John Cardillo
Subject: Maintenance to Mission Plan-Budget Question

10 27 15

John:

According to Par. 613.1, CFA proposes the Budget to the Annual Conference for its approval. Par. 614 goes into more detail about the budget. Par. 605.4 indicates that the Annual Conference shall receive and act on reports, which would include CFA's budget report.

Par. 604.2 says the Annual Conference can only obligate itself and Decision 707 which has interpreted that paragraph, although not on this issue, basically says, the Annual Conference can do what it needs to do to function.

There is no place that I know of in The Discipline which says an Annual Conference cannot vote to modify an existing budget going forward.

As to what the Annual Conference needs to approve, it must be comprehensive and must reflect all line item changes in the local church's assessments. Any overpayment in an item from a local church due to the proposed changes - and I really doubt there will be any - must be somehow "rectified" in the proposal to be adopted.

Lynn

*Evelynn S. Caterson
Attorney at Law
PO Box 1492
Absecon, NJ 08201
Ph. 609-272-1469
Fax 609-272-8008*

NOTICE: This e-mail message is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distributions is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

2017 SHARED MINISTRY PLAN

INCOME:

	Column A 2016	Column B 2016	Column D 2016	Column C 2017	Column D 2017
	<u>Approved</u>	<u>Revised</u>	<u>Expected</u>	<u>Recommended</u>	<u>Expected</u>
I. Income from Shared Ministries	11,998,609	11,998,609	10,310,928	11,998,609	10,485,879
II. Income from Reserve Funds / Previous Year Surplus	273,386	273,386	273,386	203,481	203,481
III. Centenary Fund Contribution	100,000	100,000	100,000	100,000	100,000
IV. Interest / Investment Income	150,000	150,000	150,000	150,000	150,000
V. Additional Funds received in Support of the Budget	154,000	154,000	154,000	154,000	154,000

EXPENSE:

I. CLERGY SUPPORT

A. District Superintendents Salary, Benefits & Office Exp. Sched.A	2,368,801	1,944,529	1,685,634	1,916,483	1,686,505
B. Episcopal Fund	491,615	491,615	426,161	463,403	407,795
C. Conference share of Bishop's housing	32,456	32,456	28,135	31,972	28,135
D. Annuitants Health Insurance & Benefits	2,366,427	2,366,427	2,051,361	2,331,092	2,051,361
E. Equitable Compensation	190,342	190,342	165,000	187,500	165,000
F. Conference Board of Ordained Ministry administrative expenses	49,464	49,464	42,878	48,725	42,878
G. Bridge Fund	14,997	14,997	13,000	14,773	13,000
Sub-total for CLERGY SUPPORT	5,514,101	5,089,829	4,412,169	4,993,948	4,394,674

II. ADMINISTRATION

A. Conference Council on Finance and Administration expenses	4,614	4,614	4,000	4,545	4,000
B. Director of Administrative Services expenses Sched. B	190,002	190,002	164,705	190,678	167,797
C. Director of Communication and Development Sched. B	0	190,002	164,705	190,678	167,797
D. Other conference administrative agencies' expense Sched.E	1,490,090	1,689,357	1,464,436	1,714,167	1,508,467
E. Conf. Sessions (3 days)	278,581	278,581	241,491	274,422	241,491
F. Episcopal Area Office Supplement	162,722	223,862	194,057	227,134	199,878
G. Bishop's Discretionary Fund	11,536	11,536	10,000	11,364	10,000
H. Jurisdictional conference administrative apportionments & related exp.	41,529	41,529	36,000	40,909	36,000
I. General Administration Fund	184,125	184,125	159,611	185,808	163,511
J. Interdenominational Cooperation Fund	40,967	40,967	35,513	41,334	36,374
Sub-total for ADMINISTRATION	2,404,167	2,854,576	2,474,518	2,881,040	2,535,315

CLERGY SUPPORT/ADMINISTRATION (fund 100)

	7,918,268	7,944,405	6,886,687	7,874,988	6,929,989
--	------------------	------------------	------------------	------------------	------------------

III. WORLD SERVICE AND CONFERENCE BENEVOLENCE

A. World Service Fund	1,525,042	1,525,042	1,321,998	1,539,458	1,354,723
B. Director of Connectional Ministry - Schedule C	182,190	182,190	157,933	167,766	147,634
C. Non-Cabinet Staff (4) Schedule C	617,853	617,853	535,592	618,341	544,140
D. Non-Cabinet Staff (1) - Schedule C	154,463	154,463	133,898	154,585	136,035
E. Administrative expenses - <i>directly related to the above III.B.</i>	248,844	222,707	193,056	232,955	205,000
F. Connectional Table - Schedule D.	1,088,641	1,088,641	943,699	1,072,385	943,699
G. Supplemental Strategic Salary Support	161,502	161,502	140,000	159,091	140,000
Sub-total for WORLD SERVICE/CONF.BEN. (fund 300)	3,978,535	3,952,398	3,426,176	3,944,581	3,471,231

IV. OTHER APPORTIONED FUNDS

A. Black College Fund (fund 410)	208,861	208,861	181,053	210,822	185,523
B. Africa University Fund (fund 420)	46,755	46,755	40,530	47,181	41,519
C. Ministerial Education Fund (fund 430)	523,577	523,577	453,868	528,520	465,098
Sub-total for OTHER FUNDS	779,193	779,193	675,451	786,523	692,140

TOTAL EXPENSE (I,II,III, IV)

	12,675,996	12,675,996	10,988,314	12,606,091	11,093,360
--	-------------------	-------------------	-------------------	-------------------	-------------------

Shortfall Budgeted

	1,687,682	1,512,731
--	------------------	------------------

Total Expense Budget

	12,675,996	10,988,314	12,606,091	11,093,360
--	-------------------	-------------------	-------------------	-------------------

GNJAC
Schedule D- Benevolence Budget
Calendar Year 2016 Budget

	2016		2016		2017		2017	
	Projected Budget	Actual Expected	Actual Expected	Projected Budget	Actual Expected	Projected Budget	Actual Expected	
Board of Church and Society	3,922	3,400	3,400	3,864	3,400	3,400	464	
Board of Discipleship	208,677	180,881	27,796	205,547	180,881	24,666		
Board of Discipleship	1,154	1,000	154	1,136	1,000	136		
Camps & Conferences	207,523	179,881	27,642	204,410	179,881	24,529		
Board of Global Ministries	23,931	20,900	3,031	23,750	20,900	2,850		
Board of Global Ministries	2,538	2,200	338	2,500	2,200	300		
Disaster Response	9,806	8,500	1,306	9,659	8,500	1,159		
Mission School	11,767	10,200	1,567	11,591	10,200	1,391		
Board of Higher Education	74,982	65,000	9,982	73,864	65,000	8,864		
Higher Education & Campus Ministry	74,988	65,000	9,988	73,864	65,000	8,864		
Board of Laity	22,785	19,750	3,035	22,443	19,750	2,693		
Commission on Archives and History	8,076	7,000	1,076	7,955	7,000	955		
Commission on Christian Unity/Inter. Concerns	25,381	22,000	3,381	25,000	22,000	3,000		
Commission on Christian Unity/Inter. Concerns	8,076	7,000	1,076	7,955	7,000	955		
NJ Council of Churches	17,305	15,000	2,305	17,045	15,000	2,045		
Commission on Religion and Race	9,229	8,000	1,229	9,091	8,000	1,091		
Commission on Small Membership Church	577	500	77	568	500	68		
Commission on the Status and Role of Women	5,768	5,000	768	5,682	5,000	682		
Committee on Disability Concerns	576	500	76	568	500	68		

Committee on Ethnic Local Church Concerns	54,221	47,000	7,221	53,409	47,000	6,409
Committee on Ethnic Local Church Concerns	5,768	5,000	768	5,682	5,000	682
Korean American National Plan	11,537	10,000	1,537	11,364	10,000	1,364
Strengthening the Black Church Plan	13,844	12,000	1,844	13,636	12,000	1,636
National Hispanic Plan	23,073	20,000	3,073	22,727	20,000	2,727
Committee on Native American Ministry	577	500	77	568	500	68
Council on Young Adult Ministry	14,218	12,325	1,893	14,006	12,325	1,681
Young Adults	14,219	12,325	1,894	14,006	12,325	1,681
Council on Youth Ministry	24,804	21,500	3,304	24,432	21,500	2,932
Youth Ministry-Search	14,998	13,000	1,998	14,773	13,000	1,773
Ignite	9,806	8,500	1,306	9,659	8,500	1,159
United Methodist Men	577	500	77	568	500	68
Sub-Total - Conference Sch. D Benevolence Budget	478,301	414,756	63,545	471,314	414,756	56,558
Community Outreach Grants	210,256	182,250	28,006	207,102	182,250	24,852
Connectional Table	61,113	53,038	8,075	60,270	53,038	7,232
Congregational Development	49,031	42,500	6,531	48,295	42,500	5,795
Emerging Needs	19,612	17,000	2,612	19,318	17,000	2,318
Leadership Development	29,419	25,500	3,919	28,977	25,500	3,477
District Programming	137,287	119,000	18,287	135,227	119,000	16,227
Communications	23,073	20,000	3,073	22,727	20,000	2,727
Relay	76,142	66,000	10,142	75,000	66,000	9,000
Resource Center	4,217	3,655	562	4,153	3,655	498
Grand Total	1,088,451	943,699	144,752	1,072,385	943,699	128,686

SCHEDULE E

II D. ADMINISTRATION

	2016	2016	2017	2017	2017
	Budget	Expected	Budget	Expected	Shortfall
Salaries: Central Office Staff/Service Dept.	784,450	680,008	795,918	700,408	95,510
Benefits & Payroll Taxes-Central Office	385,693	334,342	391,436	344,464	46,972
Salaries:Conference Secretary/ Secretarial Asst	13,879	12,031	14,205	12,500	1,705
Central Office Operations	178,806	155,000	176,136	155,000	21,136
Treas. Office Operations	33,627	29,150	33,125	29,150	3,975
Conference Journal	17,258	14,960	31,818	28,000	3,818
Auditing/Bonding	28,840	25,000	28,409	25,000	3,409
Capital Equip. R/R Fund	7,060	6,120	6,955	6,120	835
Information Services Support	38,530	33,400	37,955	33,400	4,555
Committee on Nominations	981	850	966	850	116
Building Maintenance Reserve	5,393	4,675	5,313	4,675	638
Gen/Jur Conference Reserve	3,922	3,400	3,864	3,400	464
Conference Business Travel	17,304	15,000	17,045	15,000	2,045
Board of Trustees	144,199	125,000	142,045	125,000	17,045
Conference Chancellor	29,417	25,500	28,977	25,500	3,477
SCHEDULE E Total	1,689,357	1,464,436	1,714,167	1,508,467	205,700

January 16, 2016

CFA Meeting

Attachment B

Contents

- Receipts Comparison – 12/31/15 (As of 1/14/16)
- Analysis of Surplus – 12/31/15 (As of 1/14/16)
- General Church Apportionment Schedule – 12/31/15
(As of 1/14/16)
- Equitable and Supplemental Salary update – 12/31/15
(As of 1/14/16)

(Information to be included with Subsequent Agenda given out at the meeting)

CF&A 2016 Recommendations

Presupposition: Delegates serving our conference should not have to pay for General Conference.

General Conference 2016 will reimburse up to \$131 a day for lodging and meals.

IRS Limit per day is \$203.00

The Sub-Committee recommends we reimburse our 8 delegates up to \$72 per day for 10 days for lodging and meals, after they first apply for General Conference Reimbursements.

10 days x \$72 x 8 delegates = \$5760

The Sub-Committee further recommends that we reimburse up to \$203 per day for our 2 alternates attending General Conference.

10 days x \$203 x 2 delegates = \$4060

The Sub-Committee recommends we pay for the flights for our (10) delegates to General Conference in Portland, Oregon.

Approximately \$600 per person = \$6000

The Sub-Committee further recommends that we reimburse up to \$75 per person for one day lodging before General Conference, May XXXX for those flying in on that date. They will be responsible for their own meals.

10 x \$75 = \$750

Total \$16,570.00

Jurisdictional Recommendation

There is no charge for delegates to Jurisdictional Conference. All costs are reimbursed through Jurisdiction.

The Sub-Committee recommends we cover the cost of our (6) Reserve Delegates lodging and meals (\$300 per person(6)=\$1800 lodging and \$325 per person(6)= \$1950 meals)

Total amount for Reserves \$3750

The Sub-Committee also recommends same graduated mileage reimbursement if applicable for Reserve Delegates

1 delegate in vehicle - .28 per mile

2 delegates in vehicle - .44 per mile for driver

3 delegates in vehicle - .48.5 per mile for driver

Submitted by Rev. Jeanette Block