

## GREATER NJ ANNUAL CONFERENCE EXPENSE VERIFICATION REPORT

(Complete one report per year per GNJAC Grant or Loan received)

**CHURCH NAME:** \_\_\_\_\_

**CHURCH TOWN/CITY:** \_\_\_\_\_

**CHURCH #:** \_\_\_\_\_

**Project description:** \_\_\_\_\_

The objective is to receive documentation to ensure the GNJAC money was spent as intended so an on-site verification is not required. (If you represent an organization [not a local church] that receives general support and has an annual audit completed, please send a copy of the audit instead of the detail below.) List all the expenses, amounts and dates associated with the Project described above.

<u>Expense Description</u>	<u>Amount</u>	<u>Date</u>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
<i>Subtotal from reverse/sheet(s):</i>	\$ _____	_____
<b>Expense Total:</b> (Equal or exceed Grant amount)	\$ _____	_____

**Preparer's Name, Signature and contact information:**

**Pastor's Name, Signature and contact information:**

If more space is needed, list additional expenses on reverse side and/or an attached sheet including description, amount and date.

*Questions and Return form to: GNJAC Treasurer's Office,  
1001 Wickapecko Drive, Ocean, NJ 07712-4733 732-359-1030*

**DUE: MARCH 31st**

*Thank you for completing this form for the Committee on Finance and Administration*