

## **Educational Society, Change Constitution and By-Laws**

BE IT RESOLVED that Article III be amended to read:

The Educational Society shall be clergy and members of the churches of the Greater New Jersey Annual Conference, referred to as the Board of directors.

BE IT RESOLVED that Article IV, Section I. be amended to read:

The Educational Society shall be governed by a Board of Directors consisting of sixteen members, eight clergy and eight members of the Greater New Jersey Annual Conference.

BE IT RESOLVED that Article IV, Section II be amended to read:

Four directors shall be elected each year at the regular session of the Greater New Jersey Annual Conference to serve for a term of four years and shall serve no more than two full terms consecutively. Unexpired terms shall be filled by the Board of Directors.

BE IT RESOLVED that Article IV, Section III be amended to read:

Section III It shall be the duty of the Board of Directors of the Educational Society to:

1. Meet annually in the spring and fall, and at such times as may be deemed necessary upon five days notice to each of the directors.
2. Submit to the annual session of the Greater New Jersey Annual Conference a detailed report of the disbursements of the Educational Society.
3. Increase the funds of the Educational Society by requesting the active cooperation of all members of the Greater New Jersey Annual Conference.
4. Determine which applicants should receive funds from the Educational Society and what amount shall be granted in scholarship and/or loans to each recipient.
5. Maintain oversight of all recipients to ensure they abide by the requirements of the Educational Society.
6. Invest surplus funds through the Conference treasurer.
7. Receive an independent annual audit review.

BE IT RESOLVED that Article IV, Section V be deleted. The subject is addressed in Article V, Section IV:

*The above was originally written:*

BE IT RESOLVED that Article V, Sections I-IV be added as follows:

Section I It shall be the duty of the President to see that all provisions of this Constitution be faithfully executed, to preside at all meetings of the Board of Directors, to call the annual meetings of the Board and to see that the annual report of the Educational Society be presented to the Conference. It shall also be his/her duty to designate the time and place for the meetings of the Board, and through the Secretary inform all the Directors accordingly; to speak and vote on all questions that may come before the Board at any meetings; and to see that all meetings of the Board are opened with prayer.

Section II It shall be the duty of the Vice-president to assist the President in the conduct of the duties of his/her office, and at such times as the President is absent or not available he/she shall perform the duties of the President.

Section III The Secretary shall conduct the correspondence and carefully keep the records of the Educational Society. He/she shall notify the Directors of all meetings. It shall be his/her duty to furnish at each meeting all the correspondence of the Society since the previous meetings and especially the annual reports of the recipients of the Society. He/she shall also record all proceedings of the Board.

Section IV The treasurer shall be bonded in accordance with Annual Conference regulations and procedures. It shall be his/her duty to take charge of the funds of the Educational Society, to keep an accurate account of the same showing the sources from which they have been derived and the purpose to which they have been appropriated. He/she shall open and keep a separate account for each recipient and shall receive and take charge of all notes and obligations of the Society. He/she shall send statements to recipients when repayment is due to commence and annually thereafter. No money shall be paid by the Treasurer from the fund of the Society, nor invested by him without a written order from the Board of Directors, signed by the President and Secretary. He/she shall give to the Directors, whenever they request it, a particular account of the state of the treasury. He/she shall make payments and investments as the board may direct. He/she shall render to the Board at special and annual meetings a written account of all receipts and expenditures for the year preceding, and the amounts of the funds of the Society, and the manner in which they are invested. He/she shall submit a written annual report to be published in the Minutes of the Greater New Jersey Annual Conference. He/she shall also present his books for annual audit by the Conference auditor.

BE IT RESOLVED that Article VI be amended to read:

The following committees, along with other committees formed as necessary, shall exist under the Educational Society. Other committees shall be appointed at the discretion of the president or as recommended by the Board of Directors.

1. The Executive Committee shall consist of the duly elected officers of the Educational Society and shall meet at the call of the president. It shall consider and act upon interim business of the Educational Society and make report of such meetings to the Board of Directors.
2. The Nominating Committee shall be appointed annually by the president. It shall present nominations of directors to be elected at the next session of the Greater New Jersey Annual Conference, a slate of officers to be considered for the election by the Board of Directors, and recommendations for filling vacancies as they occur.
3. The Scholarship and Loan Committee shall be appointed annually by the president to review and process all applications for scholarships and loans and to make recommendations to the board of directors for its consideration. It shall be the responsibility of the chairperson(s) to distribute applications upon request.
4. The Public Relations Committee shall handle all publicity and multimedia activity, including but not limited to, "Relay", the Conference web site, Annual Conference packet and table display and Educational Society brochures. This committee will connect the Society with all

institutions of higher education approved by the United Methodist Church University Senate.

BE IT RESOLVED that Article VII be added as follows:

Article VII – Applications for Scholarships and Loans

All persons interested in receiving funds from the Educational Society must submit a completed application with all required documents by the deadline date.

BE IT RESOLVED that the word beneficiary(ies) be replaced by recipient(s).

BE IT RESOLVED that article, section, and paragraph numbers be adjusted as appropriate due to above changes.

RATIONALE: The Educational Society by-laws have not been reviewed and updated since 2002.

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